

11th March 2005

Our Ref: DJE/mjh

Dear Parents

As we draw to the end of term on **Thursday, 24th March**, may I thank all of you for your support and co-operation during this term. Through this communication, I would like to advise you of some important dates and remind you of some items relating to school rules:

- **School Site:** Please could you remind your son/daughter that they should not be on the school site after school hours or at week-ends. Any trespasses may face prosecution. We are working very closely with the local Police to protect the school and our neighbours, we would very much appreciate your co-operation. Please do not bring cars on to the school site as it is very dangerous for students and staff who are coming to or leaving school.
- **Dress Code:** I would ask you to continue to support us in ensuring that students adhere to the correct uniform. In particular, could I draw your attention to girls' blouses; girls should wear blouses that can be tucked in, not the 'fitted' type and they should be buttoned to the neck. Girls may wear navy or black skirts/trousers but jumpers must be navy. The Cloakroom on Market Row in Great Yarmouth is a stockist of the school approved uniform.
- **Attendance:** It may also be helpful if I remind you about the procedure on student absence – please telephone the Student Reception on 660248 first thing in the morning (from 8.00 am), on the first day of absence and, should your child be off school for longer than three days, an explanatory letter to the Form Tutor is required.
- **Examination Dates:**

Year 11:	GCSE Art 18 th – 22 nd April; MFL Orals 25 th - 29 th April; GCSE exams commence 23 rd May to 24 th June.
Year 9:	KS3 exams 3 rd – 6 th May.
Years 8, 9, 10:	End of Year Exams 16 th – 20 th May.
- **School Events/Closure Dates:**
 1. May Day – Monday, 2nd May.
 2. Thursday, 19th May is the Year 11 Presentation Evening when Year 11 students will be presented with their Progress files and subject prizes. This is their last full day of study at school. Further details of the evening will be forwarded to Year 11 parents in due course.
 3. Summer half-term will be from Monday, 30th May to Friday, 3rd June inclusive.

I take this opportunity to wish you all a very happy and peaceful Easter break and would gently remind students to use the time wisely for revision and study.

Yours sincerely

D J EVANS
Headteacher